

CYNGOR CYMUNED CAERSWS COMMUNITY COUNCIL

Minutes for Annual General Meeting Wednesday 24th May 2023 at 7pm at Clatter Community Centre.

Present: Chair Cllr P Breese, Vice Chair Cllr C Woosnam, Cllr A Wallbank, Cllr D Collington, Cllr S Sargent, Cllr C Brooks, Cllr D Lowe, Cllr P Skitt, Cllr C Knapp (arrived 7.06pm) Cllr L George (arrived 7.26pm).

In attendance: Clerk, Mrs S Palmer

- 1. Apologies:** Cllr M Cheshire
- 2. Election of Chairman:** Cllr C Woosnam was proposed for Chair by Cllr P Breese and seconded by Cllr D Collington. Cllr C Woosnam said he would take on the role and do his best.

Cllr P Breese stepped aside to allow Cllr C Woosnam to take the seat of the Chair. Cllr P Breese thanked everyone for the last 12 months, it has been an interesting year celebrating both a Platinum Jubilee of Queen Elizabeth II and the Coronation of King Charles III. There have been community events for these occasions which have been very well attended, bringing the community together. Some long-term issues are still on the list but hopefully some of them seem to be moving forward. Some smaller issues have been dealt with and/or moved forward. The new 3G pitch has been installed at the Recreation Association which is great for the local community and will be a help during the winter to have somewhere for the children to play. Cllr P Breese concluded by thanking the Clerk for her hard work and acknowledged that the workload has continued to increase for councils.

- 3. Election of Vice Chairman:** Cllr D Lowe stated that he would be happy to be Vice Chair,
- 4. Minutes of the AGM of 18th May 2022** were agreed and proposed as an accurate record by Cllr P Breese and seconded by Cllr D Collington.
- 5. Financial report**

Year end summary 2022-23	
	£
Balance brought forward	54,823.56
	£
Add total receipts	49,993.28
	£
Less total payments	39,584.76
Balance carried forward	£ 65,232.08

Reconciliation as at close of business 31 March 2023 Confirmed bank and investment balances	
	£
Current Account No; 04426770	32,634.92
	£
Reserve Account No; 08718997	42,133.73
Less cheques drawn but not debited as at close of business 31 March 2023	£ 9,536.57
	£
Add receipts to bank at close of business on 31 March 2023	-
Balance carried forward	£ 65,232.08

Cllrs discussed the financial report for the year ended 31st March 2023. Chair Cllr C Woosnam suggested that the amount carried forward is very high which all agreed with. Cllr C Brooks suggested that the precept discussion and preparation needs to be a much more robust system. Clerk confirmed that it has been agreed to hold a separate

6. Cemetery report

Costs & Revenue of Llanwnog Cemetery		
2022-23		
	Amount spent	Amount Received
Water	£ 46.04	
Maintenance	£ 10,847.00	
Precept		£6,000.00
Revenue from Burials		£7,210.53
TOTALS	£ 10,893.04	£13,210.53

Costs & Revenue of Shiloh Clatter Graveyard		
2022-23		
	Amount spent	Amount Received
Maintenance		
Precept		£1,000.00
TOTALS	£ -	£1,000.00

Cemetery Report	
9 burials of which 0 were newly purchased graves	
Ashes interred = 3	
New memorials = 9	
Inscriptions added = 3	

7. Public Conveniences report

Costs & Revenue of Caersws W/C		
2022-23		
	Amount spent	Amount Received
Water	£ 620.01	
Electricity	£ 891.66	
Maintenance	£ 1,152.80	
Cleaning	£ 2,560.00	
Cleaning supplies	£ 205.71	
Welsh Gov grant		£5,000 due from PCC but not yet received
Precept		
Revenue from 20p charge		£1,021.75
TOTALS	£ 5,430.18	£1,021.75

Public Conveniences: Clerk confirmed that two of the unrepresented cheques showing on last years accounts are cheques originally drawn for WC cleaning but have not been cashed. Clerk to contact the cleaner to confirm whether he still has the cheques and whether he intends to cash them. Clerk to look to redraw the cheques at the June meeting.

8. Election of organisation representatives / responsibilities:

Local Organisation Committees:

- **Caersws Football Club:** Cllr C Woosnam happy to continue to represent CCC.
- **Recreation Committee:** No Cllrs presently on the committee but they have requested for a Cllr to join if possible. Cllr C Knapp said that she would be happy to join the Committee as a representative. Clerk to contact the committee with Cllr Knapp's details.

- **Caersws Village Hall Committee:** Cllr C Woosnam happy to continue to represent CCC. Clerk to check with Cllr L George and Cllr M Cheshire if they are still on the Committee and happy to continue.
- **Clatter Community Association:** Cllr A Wallbank and Cllr S Sargent happy to continue to represent CCC.
- **School Governors, Caersws Primary School:** Cllr C Woosnam happy to continue to represent CCC.
- **One Voice Wales:** Cllr D Collington and Cllr P Skitt both happy to continue to represent CCC.
- **Cambrian Transport Committee (previously SARLAC):** Cllr A Wallbank happy to continue to represent CCC.

Council Sub-Committees:

- **Christmas Lights:** Cllr P Breese happy to continue to look after and arrange the lights on the Christmas tree in Caersws.
- **Cemetery Committee:** Cllr D Collington, Cllr L George, Cllr A Wallbank and Cllr D Lowe happy to continue on the committee.
- **Police Liaison:** Cllr C Brooks is in some contact with the police in relation to Farm Watch so is happy to be liaison for the Council.
- **Finance & Staffing Committee:** Cllr D Collington and Cllr A Wallbank are happy to continue on this committee but feel an extra member would be beneficial. Cllr P Skitt is happy to join this committee.
- **Defibrillators:** Cllr P Breese is happy to continue to check the defibrillators.

During the ordinary meeting following the AGM it was confirmed that there should still be a Place Plan Committee in order to consider and discuss any updates and information received relating to the LP (Local Development Plan).

9. Councillor Remuneration

- Confirmation and agreement of Cllr Remuneration:** Clerk stated the remuneration available to Cllrs as follows:
 - £150 per Cllr per annum (mandatory unless Cllr opts out)
 - £156 per Cllr per annum for costs related to carrying out Cllr duties (mandatory unless Cllr opts out)
 - £56 per Cllr per annum for the cost of consumables (mandatory unless Cllr opts out)
 - Care related payments available to any Cllr should they need it (money held in reserves should this be claimed)
- Cllrs to opt out of payments or cheques will be raised at June meeting:** Clerk to action for the June meeting.

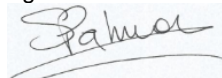
10. Agreement to re-adopt the following Council documents:

- Financial Regulations:** unchanged, Cllrs present agreed to readopt for 2023/24
- Standing Orders:** unchanged, Cllrs present agreed to readopt for 2023/24 although Clerk confirmed that alterations are due to be made. Once a new draft has been completed it will be sent to Cllrs and discussed for adoption as an updated version.
- Code of Conduct:** unchanged, Cllrs present agreed to readopt for 2023/24
- Biodiversity Report:** unchanged since first drafted and agreed, Cllrs present agreed to readopt for 2023/24
- Training Plan:** unchanged since first drafted and agreed, Cllrs present agreed to readopt for 2023/24
- Annual Report:** Outgoing Chair Cllr P Breese to complete the annual report for the year 2022/23
- Other Policies due for implementation as part of the Finance and Governance regulations. Clerk confirmed that there are other policies required which need to be drafted and agreed by the Council which will be actioned by the Clerk.

- Confirm the Declaration of Interest Process, and any questions Cllrs may have relating to this or any other regulations. The Clerk confirmed the Declaration of Interest procedure and Cllr D Collington confirmed that a Register of Interests needs to be collated and published.

Chair Cllr C Woosnam thanked everyone for attending and thanked Cllr P Breese for his work as Chair over the last year, he then closed the meeting at 8.03pm.

Signed:



Sophie Palmer (Clerk & RFO)