

# CYNGOR CYMUNED CAERSWS COMMUNITY COUNCIL

Minutes for Decisions made on Wednesday 25<sup>th</sup> March 2020

DUE TO THE COVID-19 OUTBREAK AND LOCKDOWN THE COUNCIL ARE UNABLE TO MEET BUT INTEND TO DELEGATE DECISIONS TO THE CLERK IN CONSULTATION WITH ALL CLLRS AND TO BE FINALISED WITH THE CHAIR AND VICE CHAIR.

1. **Apologies NA**
2. **Declaration of interests of any items on the agenda** *Declarations of interest, whether likely to benefit or disadvantage, should be disclosed prior to commencement of discussion of any items for discussion.*
3. **Minutes** of meeting held on 26<sup>th</sup> February 2020 were proposed by Cllr L George and second.
4. **County Cllr Les George:** Report: No report at present
5. **Projects:**
  - a) **Place Plan** This is on hold for the time being as we were unable to have the meeting planned for members to discuss how to start the plan.
  - b) **ABC Charity idea** PAVO have confirmed that they are starting a project which ties in with this idea. I expect to wait a bit longer for this info now but we can pick this back up again when things calm down a bit hopefully
6. **Highway Matters:**
  - a) **Pavement widening between Spar and car park** No further updates received regarding this item.
  - b) **Road markings at Weig Lane crossing:** No update received as yet
7. **Matters Arising:**
  - a) **Defibrillator (Llanwnnog)** Clerk is waiting on quotes for installing the defibrillator in the old phone kiosk in Llanwnnog
  - b) **Caersws CC Logo** a more detailed logo was sent through to the Clerk, no decision made as yet
  - c) **Bench plan** Clerk has put together a spreadsheet which can be approved when the council is able to meet again
  - d) **Dog Fouling** No further updates relating to this at present
  - e) **PCC Flood Consequences Assessment PCC have not come back to me regarding this yet**
  - f) **PCC:** Bus Infrastructure Improvements: Time tables for trains and buses cannot be coordinated due to the use of the buses for school routes etc
  - g) **Electric Car Charging** no further updates yet
8. **Correspondence:**
  - a) **One Voice Wales:** Upcoming training sessions cancelled and National Innovative Practice Awards cancelled
  - b) **Caersws GP Surgery:** Staff shortages clarified by the surgery with details of a doctor absence but a new doctor due to start
  - c) **Cllr James Evans:** Response to Planning Call-in for Carno Road development, a confirmation of the call-in but nothing further at this stage
  - d) **Local resident:** Verge damage to roadways, Llanwnnog, Clerk has forwarded to PCC
  - e) **Various updates from One Voice Wales, PAVO, PCC:** Coronavirus updates all shared as and when received with all Cllrs and wider community if relevant.
9. **Caersws Public Conveniences:**
  - **Signage to prevent people parking in front of residents' driveways;** sign on order for the neighbour of the toilets which will be posted to them or taken once the lockdown is lifted.
10. **Cemeteries:**
  - **Llanwnnog & Shiloh Clatter Cemetery Risk Assessments:** Cllr A Wallbank for March 2020 completed, no urgent matters. Clerk has suggested she carry out checks at the cemetery during lockdown as she will be going out to put up notices anyway.
  - **Shiloh Clatter Graveyard** no updates to report
11. **Planning:**
  - **Planning Issues/Queries:**
    1. **Gateways in Caersws (Unicorn & Weig Lane)** Investigation still ongoing
    2. **Bungalow in Caersws without planning** the response from planning was as follows:  
*This matter has now been closed as not being expedient to pursue enforcement action. The works being undertaken relate to a domestic extension within the residential curtilage. It is likely that if an application was submitted there would no material planning concerns and an application would likely be supported.*

- **Planning Applications:**

1. **Application Reference: 20/0389/OUT.** Grid Reference: **E:302176 N: 293849** Proposal: residential development of up to 3 dwellings to include the creation of access (some matters reserved) Site Address: Land Adacent To Llanwnog Barn , Llanwnog , Caersws, Powys SY17 5JG

**No objections in principal on the above planning, although archaeological survey and SuDs should be evident before planning can be decided.**

## 12. Finances

### a) Bank Balances:

**Current Account** = £998.65 (this is the amount on the statement until 28 Feb but at the start of March £20,000 was transferred from the reserve account so the current account will have £20,000 more and the reserve account £20,000 less than is shown here).

**Reserve Account** = £36,779.27 (31.12.19)

### b) Bills for payment:

Sophie Palmer	Clerks salary (March 2020)	£631.63
Sophie Palmer	Clerks expenses (March 2020)	£28.66
<i>(Breakdown of expenses: Home working allowance = £6.66, stationery &amp; postage = £7.67, mileage = £28.66 (63.7 miles))</i>		
HM Revenue & Customs	PAYE Tax for Clerk (March 2020)	£23.40
Hugh Jones	Cleaning at W/C (Feb - March 20)	£192.00

### c) Revenue Received

W/C revenue	22 Jan – 26 February 2020	£126.20
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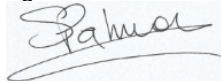
Bills were approved for payment by Cllr L George and seconded by Cllr D Collington.

## 13. Councillors Comments – Further matters which have cropped up since the agenda was posted:

- **Caersws Toilets:** there is no guidance at present on closing public conveniences and PCC have confirmed that the decision would rest with CCC. Majority of Cllrs feel that the toilets should be kept open if possible. Clerk to keep in regular contact with the cleaner and to ask him to ensure that he only cleans when the toilets are closed so that he does not come into contact unnecessarily with other people.
- **Sharing books, DVD's etc:** a local resident contacted the Clerk with an idea to share books, DVDs etc locally. This was discussed with the Chair and the decision was made to put this resident in contact with the local group which is helping people locally in need as it may be something they can incorporate into what they are doing. The concern with sharing items locally is the spread of the virus potentially on items.
- **End of year audit:** It has been confirmed that if councils cannot meet to sign off the accounts, they cannot be approved any other way. Clerk to contact the internal auditor to see if he is willing to complete the audit still under the current circumstances.

## 14. Date of next meeting: The next meeting is due to be held on Wednesday 29<sup>th</sup> April 2020 at 7.30pm, remotely.

Signed:



Sophie Palmer (Clerk & RFO)